**Temenos Induction Training 18-Jul-2016 to 22-Jul-2016**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No** | **Date** | **Session** | **Module** | **Description** | **Departments** |
| 1 | 18 Jul 2016 | Morning  08:00 – 12:00 | T24 Navigation | 1. Introduction about T24  2. File stages in T24  3. Browser Navigation  4. Classic Mode Navigation  5. Common functionality across applications  6. System core tables(PGM.FILE, FILE.CONTROL, STANDARD.SELECTION, DATES, HOLIDAY, COMPANY, SPF) | * Credit * Deposit * Finance, Risk, Treasury * Call Center * BCD * MIS * CBD * Training * Audit |
| Afternoon  14:00 – 18:00 | Customer | 1. Introduction  2. Creating a Customer - Important Fields  3. Customer life cycle  4. Static Tables  5. Group Management | * Credit * Deposit * Call Center * BCD * Risk * MIS * CBD * Training * Audit |
| 2 | 19 Jul 2016 | Morning  08:00 – 12:00 | Account | 1. Introduction  2. Create an Account - Important Fields  3. Static Tables | * Credit * Deposit * Call Center * BCD * Risk * MIS * CBD * Training * Audit |
| Afternoon  14:00 – 18:00 | Loan & Deposit Schedules | 1. Introduction  2. LD module related setup and functionalities over MCB  3. AA module related setup and functionalities over MCB | * Credit * Deposit * Call Center * Risk * MIS * CBD * Training * Audit |
| 3 | 20 Jul 2016 | Morning  08:00 – 12:00 | Fund Transfer, Teller | Fund Transfer  1. Introduction  2. Create a FT  3. Static Tables  4. Standing Orders  Teller  1. Introduction  2. Related Tables and applications  3. Teller’s daily operation  4. Features of TELLER | * BCD * Call Center * Risk * Finance * CBD * Training * Audit |
| Afternoon  14:00 – 18:00 | Limits & Collateral | 1. Introduction  2. Limit configuration and usage  3. Revolving and Non-Revolving Limits  4. Limit controlling  5. Collateral Management in T24 | * Credit * Deposit * BCD * Finance * Risk * Call Center * CBD * Training * Audit |
| 4 | 21 Jul 2016 | Morning  08:00 – 12:00 | Financial Accounting & Reporting | 1. Accounting Basic  2. GL  3. Reporting Lines | * Finance * Risk * Products (Credit, Deposit) * CBD * Audit |
| Afternoon  14:00 – 18:00 | Foreign Exchange overview | 1. Introduction  2. Forex Setup  3. Deal processing – Forex – Spot, Forward | * Treasury * Risk * Call Center * CBD * Audit |
| 5 | 22 Jul 2016 | Morning  08:00 – 12:00 | SMS (Security Management System) overview & COB | 1. Security Management System Introduction  2. USER Application  3. Inputter – Authorizer Mechanism  4. Protocol  5. Close Of Business – Introduction  6. Stages of COB  7. Running COB  8. Date Change During COB  9. Monitoring COB | * Finance * Risk * Call Center * MIS * CBD * Audit |
| Afternoon  14:00 – 18:00 | Enquiries & Reports | 1. Introduction  2. List  3. Create an Enquiry  4. Enquiry Report  5. Enquiry important feature  6. Core Enquiries | * Credit * Deposit * Finance, Risk, Treasury * Call Center * BCD * MIS * CBD * Audit |